



Outdoor Breakout Area

# SUMATRA ROOM

## Conference Room Fact Sheet



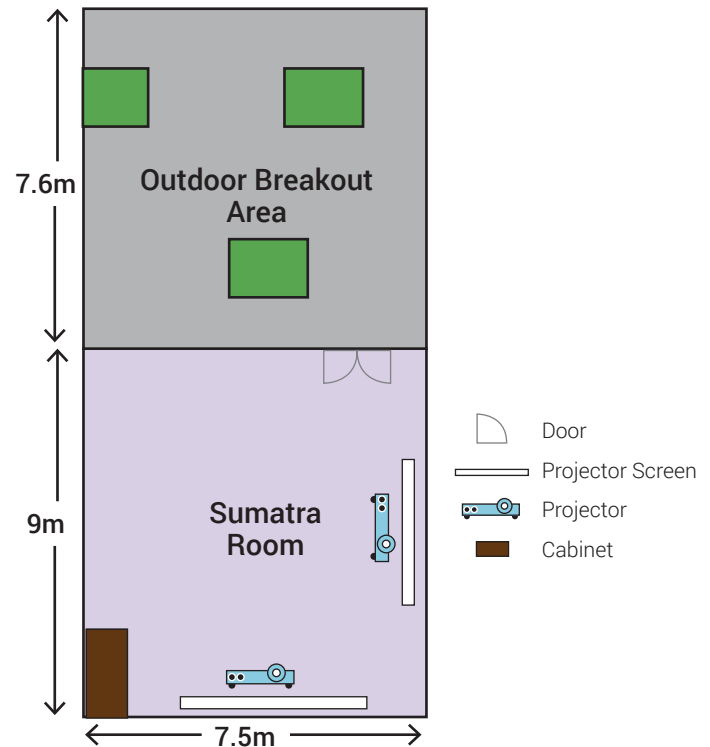
### Summary

The Sumatra Room has natural lighting, with floor to ceiling glass windows (with day and night blinds). It has its own outdoor courtyard area that will be ideal for coffee breaks. The room itself is air-conditioned/heated and has 8 wall power points, a white board with markers as well as wall clocks.

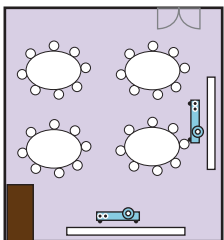
The room has 2 projectors and 2 screens. Two HDMI input sources can be accepted from separate laptops, and split content can be displayed one on each screen. Alternatively, the same source can be displayed on both screens. This also includes support for wireless/wired microphones with 3.5mm audio.

Please see the following page for further information about video conference capabilities, hearing impaired capabilities and a detailed list of equipment available.

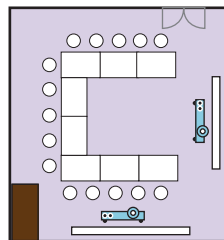
This conference room also provides free WiFi, clipboards, The Branksome notepads & pens as well as a lectern and microphone.



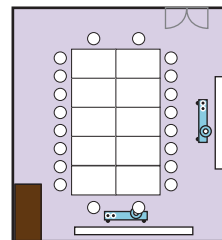
### Seating Arrangements



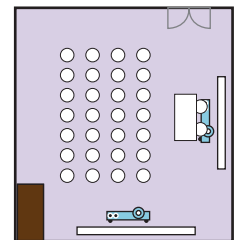
**Banquet Style**  
Max. 32 pax



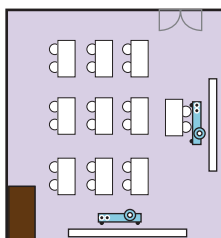
**U-Shape Style**  
Max. 15 pax



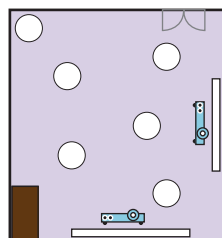
**Boardroom Style**  
Max. 20 pax



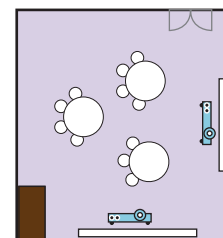
**Theatre Style**  
Max. 30 pax



**Classroom Style**  
Max. 20 pax



**Cocktail Style**  
Max. 30 pax



**Cabaret Style**  
Max. 20 pax



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### Video conference - Cisco Webex

With the Cisco Webex Board 70 inch (formerly Cisco Spark Board), you can wirelessly present whiteboard, video or audio conference, and even annotate shared content. The WebexBoard has everything you need for team collaboration at the touch of a finger. Use the Cisco Webex Teams (formerly Cisco Spark) app to connect with virtual team members through the devices of their choice.



### Hearing impaired capabilities

The Sumatra Room has the hearing loop system coverage for the entire room for use in conjunction with hearing aids. It provides a wireless signal that is picked up by the hearing aid when it is set to 'T' setting.

### Conference Equipment Available

- |  |  |
|--|--|
| 2 Screens & 2 Projectors                         | White board & markers                      |
| Lectern  | Outdoor speaker                            |
| 8 wall power points                              | 2 wall clocks                              |
| 2 in-built wireless microphones                  | 2 HDMI ports                               |
| 2 (max) wireless microphones (set-up base on BO) | *Video conference via Cisco Webex Board 70 |
| Wifi   | Day & night blinds                         |
| 2 glassboards                                    | The Branksome notepads & pens              |
| Flip chart                                       | *Teleconference                            |
| 3.5mm Audio                                      |  |
| Natural light with floor to ceiling windows      |  |

\*extra charge

